



Your guide to the new platform

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This guide is designed to provide you with support surrounding the new Barbour EHS platform and will take you through the below.

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# Barbour EHS is evolving

As you may already know, over the past couple of years we have been working tirelessly and investing heavily to build the new Barbour EHS platform.

## Why the change?

Within the new platform, you'll still have access to the same market-leading content and comprehensive tools, but with a more intuitive, user-friendly experience. Think easier navigation, clearer tiles, and the ability to find the answers you need faster.

## Your existing service

As we continue to migrate content to the new platform, your access and login details for the existing service will remain the same. This means you can access both the existing service and the new platform at the same time.

On the existing service, you will continue to have access to your bookmarked documents, legal registers, and the folders you have created for your organisation.

This is your Barbour dashboard. Quick access to all of our Modules and content is only a click away.

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Key statutory guidance from the regulators

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## Legislation Update - Environment and Energy

Our Barbour EHS Consultants, Patrick and Nathan, guide you through all the latest environmental and energy legislation, as well as key consultations and prosecutions

Watch our webinar!



## Legislation Update - Fire, Health and Safety

Keep on top of all the latest developments

# Your login details

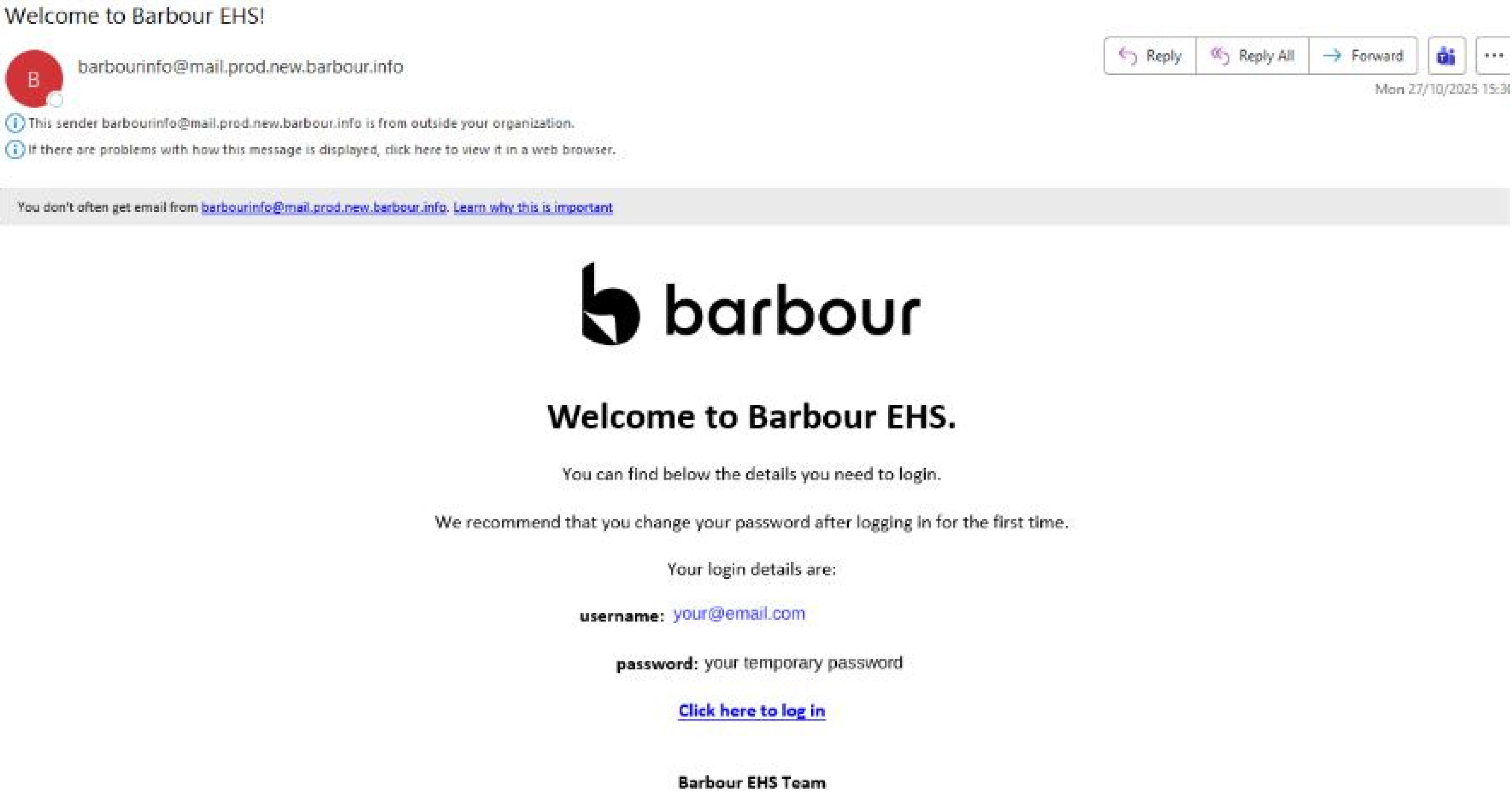
Your login for the new service will be sent directly to the renewal contact we have listed for your Barbour subscription. If you’re not sure who this is, please check with your Barbour customer success manager.

The email containing your new login details will be sent from: **barbourinfo@mail.prod.new.barbour.info** and look like the image shown. If you do not see it, Please check your junk folder.

## Your account administrator

Your account will have an administrator who can add and remove users from the new Barbour platform. By default, the renewal contact will be the administrator, but if you would like it changed please notify your customer success manager.

If you are reading this as a user, please contact your admin directly to ensure you get set up.



## Getting logged in

The [login page](#) will look like this. Many of you will be happy to know you now have multi-factor authentication, which is a secure two-step login process using your mobile number. If you have any issues with multi-factor authentication, please let us know and we will be happy to help.

Don't forget, you won't lose your existing logins to the original platform, this gives you the opportunity to explore the new platform whilst having the familiarity of the existing platform for the time being.

**Tip** - Favourite the new login page in your browser so that you can easily access the new service at any time. Remember to keep both the old and the new URLs favourited so that you can access both platforms easily.



Welcome

Log in to Barbour EHS

Continue

# Adding your users

Once you’ve logged in, the next step is to add your users.

**Need your user list?** If you’re not sure who from your organisation currently has access, just let us know and we will send you a full list of your existing users so you can review and update it easily.

- Step 1** Hover over “Account” in the top-right corner and then click “Profile”.
- Step 2** Once you’re in your Profile “Show Admin Settings”. Click this button to see your administrator options, which includes adding users.

**Note** – Only the account administrator will be able to see these settings.

- Step 3** You'll see some new information pop up about how many licenses you have available, and how many users you have registered.

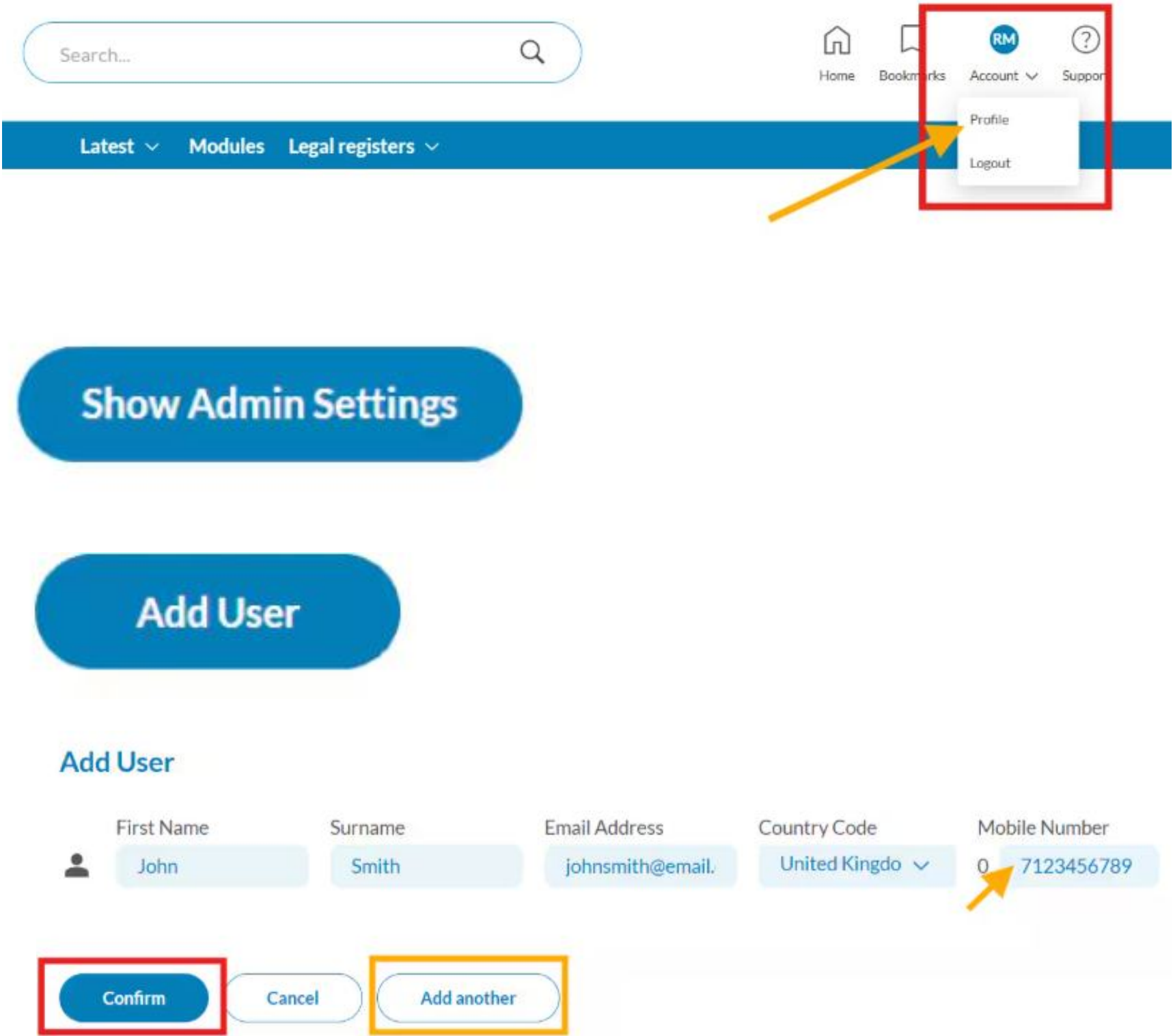
You'll also see a button that says "Add User" – let's click that next.

- Step 4** A box will open that says "Add User". Add their first name, last name, email address, choose the required country code, and their mobile phone number.

Once you've added these details, you can click "Confirm" to add this user, or "Add Another" to enter more users before you submit the form.

Once you click Confirm, your users will be added, and they will receive an email letting them know their account is ready. That's it!

**Multi-factor authentication** – Remember, your users will need their mobile phone when they log in as the new service uses multi-factor authentication.



If the new user hasn’t received their login details, don’t panic! This can take up to 30 minutes to come through. If they still haven’t arrived, please check that all of the details are correct. If they are, please contact [help@barbour-ehs.com](mailto:help@barbour-ehs.com).

# Take a look around

## Exploring the platform

Now that you’re logged in, why not explore the new platform? You will be met with the initial tile screen and instantly be able to see how much easier navigation is!

We’ve added tiles such as HSE, HSE NI and HSA guidance to give you access to popular guidance in just a few clicks. You’ll also see things like Technical Guides, Toolbox Talks and Employee Awareness, allowing everyone to instantly see what may be most useful to them and their particular role.

You can drill down by module, where we lead you by the hand to all the different types of information grouped by topic.

## Search results

Once you get to your search results, you can filter by Module, Document Type, Publisher, Series, Topic, Date Range and Status.

If it’s an important document, save it to your bookmarks to receive an alert if the document is updated.

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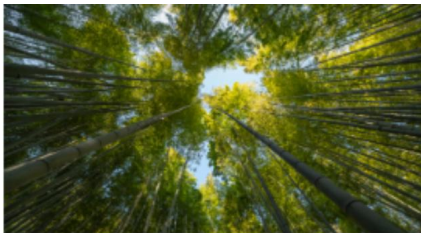
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There are 4 results that match your search.

Sort By 

Newest

Filter 

Module

Document Type

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Topic

Date

Status

[Clear All Filters](#)

| Publisher                        | Document Type             | Title                                                                                                                                                        | Series                             | Year |          |
|----------------------------------|---------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|------|----------|
| UK Parliament                    | Legislation               | <a href="#">Building Safety Act 2022</a>                                                                                                                     | Acts (UK) C. 30                    | 2022 | Bookmark |
| UK Parliament                    | Legislation               | <a href="#">Regulatory Reform (Fire Safety) Order 2005</a>                                                                                                   | Statutory Orders (UK) SI 2005/1541 | 2005 | Bookmark |
| Health and Safety Executive (GB) | Approved code of practice | <a href="#">Personal protective equipment at work - personal protective equipment at work regulations 1992 (as amended) - guidance on regulations (ACOP)</a> | Legal series L25                   | 2024 | Bookmark |
| Barbour EHS                      | Form                      | <a href="#">BS ISO 45001:2023+A1:2024 audit checklist</a>                                                                                                    | Form                               | 2024 | Bookmark |

## Your FAQs answered

### Where are my legal registers?

Your legal registers are still in the existing platform. Nothing has changed. You haven't lost any information and your customer success manager will work with you on a migration plan.

### Will you transfer any of my users across?

Due to upgrading to multi-factor authentication, you are now in full control to add your users. If you don't know who your users are ask your customer success manager and they will provide you with a full list. We do now have the option of Single Sign On (SSO) so if you'd prefer to explore this option, please let us know.

### How does Multi-factor authentication work?

Multi-factor authentication is an even safer way of keeping your organisations data secure. After you login with your password, you will receive a text notification with a code to enter the service, this adds another safety barrier when logging in.

### What if I don't want to use my mobile number?

We strongly recommend using your mobile number for multi-factor authentication (MFA), as it provides the most secure and reliable protection for your account. Using MFA significantly reduces the risk of unauthorised access. If you prefer not to use your mobile number, or if this is not possible due to company policy, please contact your Customer Success Manager.



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 [enquiries@barbour-ehs.com](mailto:enquiries@barbour-ehs.com)

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